



Bangor Township Schools

Request for Proposal

Engineering Services for Transportation Parking Lot & Renovations

Summer 2017

Edison Administration Building

3359 E. Midland Rd.

Bay City, MI 48706

(989) 684-8121 - Phone

Fax

GENERAL CONDITIONS

Bangor Township School District is soliciting bids from Engineering Firms for parking lot design and renovations at its transportation department.

The following Request for Proposal (RFP) is being provided to you for your consideration. To be considered, your company must meet the qualifications and satisfy the requirements set forth in this RFP.

Bids will be received at: Edison Administration Building
3359 E. Midland Rd.
Bay City, MI 48706
Attention: Jon Foco, CFO

Completed proposals must be received at the address noted above by 1:00 p.m. on Thursday March 2nd 2017. Proposals must be submitted in an envelope that is clearly marked "Engineering Services for Parking Lot Design and Renovation". Proposals submitted by facsimile will not be accepted. All proposals will be opened at the specified time and will be read aloud. The public is welcome to attend this bid opening.

Although cost will be an important factor in awarding the contract, the school district is not obligated by any statute or regulation to award the bid for the Engineering Services on the basis of cost. Accordingly, the school district reserves the right to evaluate all proposals objectively and subjectively and to accept or reject any or all proposals or portion thereof. Additionally, the district reserves the right to negotiate changes to the agreement with the company determined to have submitted the proposal that is in the best interest of the district.

It is to be understood that this RFP constitutes specifications only for the purpose of receiving proposals for services and does not constitute an agreement for those services. It is further expected that each bidder will read the specifications with care. Failure to provide requested information or meet certain specified conditions may invalidate the proposal(s).

The information contained herein is believed to be accurate, but is not to be considered in any way as a warranty.

All questions and correspondence should be directed to Jon Foco, CFO at the address noted above or by telephone. In order to assure consistency of information provided regarding this RFP, contact with Bangor Township Schools Board members or personnel other than Mr. Foco is discouraged and may be grounds for elimination from the selection process.

WITHDRAWAL OF PROPOSALS:

Proposals shall remain valid for a period of sixty (60) days after submission. Modifications to proposals will not be accepted by the district, except as may be mutually agreed upon following the acceptance of the proposal.

TIMETABLE:

1. Release of RFP on or about February 1st, 2017.
2. Mandatory walk through at 3520 Old Kawkawlin Rd, Bay City 48706
3. Proposals due at 1:00 p.m. on Wednesday } March 2nd 2017
4. Sealed Bids will be opened at 1:15 p.m. on March 2nd 2017

5. Presented to the Board of Education for approval on March 20, 2017
6. Notification to all companies as soon as possible after March 20, 2017.

REQUIREMENTS:

Bid specifications for all Engineering Services must match specifications on the bid sheet or be of equal specifications to be accepted. Please include all cost factors and a specific delivery time frame.

METHOD OF EVALUATING PROPOSALS

After the bids have been evaluated, cost and other considerations will be evaluated. Once all factors have been evaluated, the Vendor that is most qualified and reasonable in cost will be selected for recommendation to the Board of Education.

PAYMENT

Final payment to the successful bidder will be paid upon satisfactory completion of the project

NOTICE OF NONDISCRIMINATION

Bangor Township Schools does not discriminate on the basis of race, color, national origin, sex, age, religion, height, weight, marital status or disability in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Jonathan W Foco, CFO
Bangor Township Schools
Edison Administration Building
3359 E. Midland Rd
Bay City, MI 48706
(989) 684-8121

**Bangor Township Schools
Edison Administration Building
3359 E. Midland Rd.
Bay City, MI 48706
989.684.8121**

PROPOSAL FORM

Please complete and return this proposal form with any additional information you feel is necessary to help us evaluate your business.

Engineering Firm to design and renovate parking lot:

Scope of Service:

Part A: Provide a study to determine project scope and budget. The study will include an analysis of the current condition of the parking lot, drainage system, entrance, and electrical upgrades. Also a recommendation that will address deficiencies and improve traffic flow is requested. Please prepare a cost estimate for the Renovation of the Transportation Parking Lot.

Part B: Prepare excavation and paving specifications and a Request for Price with construction documents. This includes pulling all necessary permits for the job.

Bangor Transportation Department
3520 Old Kawkawlin Rd
Bay City, MI 48706

Schedule:

- Proceed immediately upon receiving authorization-complete study in approximately 4 to 6 weeks.

Deliverables:

Part A & B as described above. Tax

Exempt (Education)

Professional Fee: \$ _____

Call Jon Foco at 989.684.8121 ext. 1204 to schedule a walk through.

Name of Firm: _____

Address: _____

Telephone: _____

(Please Type or Print) Name

Title:

Signature

Date: